# Tender and Schedule

for

|  |  |
| --- | --- |
| *The Project* |  |

using the

**Public Works Short Investigation Contract**

Office of Government Procurement

Public Works Short Investigation Contract

Document Reference FTS8 v 1.3

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Department of Public Expenditure and Reform  
Government Buildings  
Upper Merrion Street  
Dublin 2.

# FORM OF TENDER

|  |  |  |
| --- | --- | --- |
| **To** | *The Employer* |  |
|  | *Address of Employer* |  |
|  | *For the attention of*[[1]](#footnote-1) |  |
|  | *Regarding[[2]](#footnote-2)* |  |
| **Date** |  |  |

A Dhaoine Uaisle

We have examined and understand the Conditions of the *Short Investigation Contract* and attached forms and the documents listed in the attached Schedule. We offer to complete the Investigation on the terms of and in conformity with those documents for the Price of

|  |  |
| --- | --- |
| [[3]](#footnote-3) | euro [[4]](#footnote-4), |

as adjusted in accordance with the Contract.

In consideration of your providing us with the contract documents, we agree not to withdraw this offer until the latest of

(a)    [[5]](#footnote-5) days after the end of the last day for submission of this Tender

(b) expiry of at least 21 days written notice to terminate this Tender given by us, which may not issue

prior to the expiry of the period at (a)

Your acceptance of this Tender within that time will result in this contract being formed between us.

We agree that you are not bound to accept the lowest or any tender you may receive.

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|  |  |
| --- | --- |
| *Signature of authorised person* |  |
| *Name in capitals* |  |
| *Title* |  |

On behalf of

|  |  |
| --- | --- |
| *Tenderer’s name in full* |  |
| *Postal address* |  |
|  |  |

In the presence of

|  |  |
| --- | --- |
| *Name of witness* |  |
| *Signature of witness* |  |
| *Witness’s occupation* |  |
| *Witness’s address* |  |

**TENDER ACCEPTED**

**Signed on behalf of the Employer[[6]](#footnote-6)**

|  |  |  |  |
| --- | --- | --- | --- |
| *Signature of an officer authorised to sign contracts on behalf of the Employer* | |  | |
| *Name in capitals* | |  | |
| *Title* | |  | |
| **Date** |  |  |

# SCHEDULE

|  |  |  |  |
| --- | --- | --- | --- |
| **Clause** | |  | |
| 1.1 | Employer’s Representative | |  |
| Documents stating the Scope | |  |

|  |  |  |
| --- | --- | --- |
| 4.1 | Performance Period (from permission to start) | days |

|  |  |  |
| --- | --- | --- |
| 7.1 | Payment |  |

|  |  |  |  |
| --- | --- | --- | --- |
| 12.3 | Minimum indemnity limit for public liability insurance. | €6,500,000 | for any one event. (Limit may be on an annual aggregate basis for products liability, collapse, vibration, subsidence, removal and weakening of supports and accidental pollution.) |
| Minimum indemnity limit for employer’s liability insurance | €13,000,000 | for any one event |

|  |  |  |
| --- | --- | --- |
| 12.4 | Professional Indemnity Insurance | required |
| Minimum indemnity limit for professional indemnity insurance annual aggregate | €6,500,000 |

|  |  |  |  |
| --- | --- | --- | --- |
| 12.5 | Maximum levels of excess for | |  |
|  | * insurance of Investigation | €10,000[[7]](#footnote-7) |
|  | * public liability | €6,500[[8]](#footnote-8) |
|  | * employer’s liability | €6,500[[9]](#footnote-9) |
|  |  | * professional indemnity | €70,000[[10]](#footnote-10) |

|  |  |  |
| --- | --- | --- |
| 16.2 | Person to appoint adjudicator, if not agreed | Chairperson of the Panel of Adjudicators |

1. Insert name of contact person identified in tender documents [↑](#footnote-ref-1)
2. Insert name of Project [↑](#footnote-ref-2)
3. Price in words [↑](#footnote-ref-3)
4. Please refer to [www.revenue.ie](http://www.revenue.ie) for details of current rates of VAT [↑](#footnote-ref-4)
5. If not otherwise specified, read as 180 days [↑](#footnote-ref-5)
6. To be completed and signed only after all award procedures have been completed. Acceptance of the tender will result in a   
   binding contract. [↑](#footnote-ref-6)
7. If no amount stated, €10,000 applies. [↑](#footnote-ref-7)
8. If no amount stated, €6,500 applies. [↑](#footnote-ref-8)
9. If no amount stated, €6,500 applies. [↑](#footnote-ref-9)
10. If no amount stated, €70,000 applies. [↑](#footnote-ref-10)