Oifig um Sholáthar Rialtais Office of Government Procurement

## FAQ for the Price Variation Workbooks 22.03.2024

- **Q.1.** I am having difficulties downloading and opening the Price Variation Workbooks when using Internet Explorer. How can this issue be resolved?
- A. This issue occurs when accessing the Price Variation Workbooks using Internet Explorer, due to the fact that it is being discontinued. Please use another Internet Browser such as Google Chrome, Safari, Microsoft Edge, etc.
- **Q.2.** Will there be additional support provided for the use of the Price Variation Workbooks?
- **A.** The OGP has prepared a detailed guidance document in order to assist practitioners with the use of the Price Variation Workbooks. This is available <u>here</u>.
- **Q.3.** Who is responsible for preparing the Price Variation Workbook?
- A. The Employer's Representative in conjunction with the Employer's Quantity Surveyor/Cost Consultant is responsible for preparing and maintaining the Price Variation Workbook(s).
- Q.4. My Project has a Designated Date prior to 2024, where the Consumer Price Index Base: Year *Dec. 2016* = 100, and is misaligned with the current Consumer Price Index Base: Year *Dec. 2023* = 100. How can this be resolved?
- **A.** The CSO provide a solution to this.
  - Firstly, go to the Consumer Price Index page on the CSO website, which can be accessed via <u>this link</u>.
  - Under 'Related Content', click on 'Rebase December 2023=100':

## Oifig um Sholáthar Rialtais Office of Government Procurement



• On the right-hand side of the page, under Contents select 'Data':



• Under 'Datasets related to this release' click on 'CPM 18: Consumer Price Index by Detailed Sub Indices':

Datasets related to this release	
> CPM01: Consumer Price Index by Commodity Group	
> CPM02: Consumer Price Index by Selected Base Reference Period	
> CPM03: Consumer Price Index by Selected Sub Indices	
> CPM11: Contributions to changes in the Consumer Price Index	
> CPM12: National Average Prices	
> CPM15: Harmonised Index of Consumer Prices	
> CPM18: Consumer Price Index by Detailed Sub Indices	
> CPM19: Consumer Price Index Goods and Services	
	View all related tables on data.cso.ie >

• Under 'Statistic', select 'Consumer Price Index (Base 2023=100)':

## Oifig um Sholáthar Rialtais Office of Government Procurement

□ Statistic 3
Filter
Consumer Price Index (Base Dec 2023=100) Percentage Change over 1 month for Consumer Price I Percentage Change over 12 months for Consumer Price

• Under the 'Detailed Sub-Indices' section, select all categories from 'Housing, water, electricity, gas and other fuels' down to 'Solid fuels':



• Under 'Month' select the relevant month(s):

Month 254	¢
Filter	
2024 February 2024 January 2023 December	Î
2023 November 2023 October	
2023 September 2023 August	Ŧ

- Scroll to the bottom of the page, click 'Download' and select 'XLSX'.
- Wait for the file to download and then open it.
- Click 'Enable editing'.
- Go to the 'Pivoted' sheet and copy the rebased data for the categories from 'Housing, water, electricity, gas and other fuels' down to 'Solid fuels':

## Oifig um Sholáthar Rialtais Office of Government Procurement 1 1 2 2 2 2 2 2 2 2 2 3 2 2 3 2 2 3 2 2 3 4 4 4 4 5 5 5 5 5 5 5 6 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1</t



• Paste this data into the relevant space in the 'Electricity Consumer Price Index Movement' section of the '2. Indices' sheet of the Price Variation Workbook(s).

**Construction Procurement Policy Unit**